# Greens of Park Ridge January 2022 Board of Directors Meeting Minutes

Date:

January 13, 2022

Location:

Zoom Meeting due to COVID-19

Board Members Present: Tom Atkins, John Wilkinson Jr., James Day

Management: Kimberly Barrett

Guest Present: Robert Townsend, Hope Zellers, Booker Wheeler

Meeting called to order at 7:31pm, quorum was met.

### Agenda:

James motioned to approve the January 13, 2022, meeting agenda. John seconded, and the motion carried.

## **Board Positions:**

James motioned to take the President position. John seconded, and the motion carried. John motioned to take the Vice President position. James seconded, and the motion carried. John motioned for Tom to take the Treasurer position, Tom seconded, and the motion carried.

# Open Forum:

None

#### Minutes:

James motioned to approve the November 18, 2021, meeting minutes. Tom seconded, and the motion carried.

### **HLS Site Visit Report**

Site visit report was reviewed from HLS

## **Unfinished Business:**

Mailbox Update- Management left contact information with a staff member to provide to the manager of the post office and is waiting on returned call.

HLS completed the clean up to the creek bed that runs behind Kimberly Drive the week of December 14, 2021.

HLS completed clearing the drain near Wellington Dr. and the walking bridge of sediment and adding more riprap the week of December 14, 2021.

#### **New Business:**

Management to contact CCS Power Washing to address the concerns of salt and sand not being put down enough throughout the snowstorm.

## **Executive Session:**

James moved to convene into executive session at 8:07pm, to review legal accounts and the aging report. Tom seconded, and the motion carried.

John moved to convene back into open session at 8:20pm. Tom seconded, and the motion carried.

Meeting Adjourned at 8:26pm

Approved 3/10/2002